



**sasi** INSTITUTE OF  
autonomous TECHNOLOGY &  
ENGINEERING

Administrative Office - Transport Division

Accredited by **NAAC** with "**A**" Grade  
Recognised by **UGC** under section 2(f) & 12(B)  
Approved by **AICTE** - NEW Delhi  
Permanently Affiliated to **JNTUK, SBTET**  
Ranked as "**A**" Grade by Govt. of A.P.

**APPLICATION FOR TRANSPORT FACILITY**

Date: \_\_\_\_\_

1. Student Name: .....

2. Course: B.Tech/Diploma/PG..... Branch: CE/EEE/ME/ECE/CSE/IT/MBA/DME/DEE/DEC.....

3. Year: I/II/III/IV..... Name of the Parent: .....

4. Gender: M  F  4.1 Regd. No: 

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5. Student Mobile No. : 

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6. Parent Mobile No. : 

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7. Residential Address : Door No.....Street/Area.....  
Town/Village.....  
Mandal/Taluka.....  
District.....PIN 

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**8. Following are the available Routes:**

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|-----------------------|-------------------|
| 1. Eluru (Satrampadu) | 10. Gopalapuram   |
| 2. Tanuku             | 11. Siddantham    |
| 3. Rajamahendravaram  | 12. Munipalli     |
| 4. Bhimavaram         | 13. Tyajampudi    |
| 5. Jangareddigudem    | 14. Palakol       |
| 6. Bhimadole          | 15. Madduru       |
| 7. Velivenu           | 16. Gangannagudem |
| 8. Kovvuru            | 17. Relangi       |
| 9. Krovvidi           |                   |

9. Opt your Route from the above ..... **Boarding Point** .....

*Signature of the Bus Incharge*

*Signature of the Student*

## Rules and Regulations

1. Students may opt transport with only written consent of parents
2. Individual students need to fill up the registration form.
3. Expected inmate should submit COVID-19 related medical certificate from the government approved authority
4. Students shall follow SMS ( Social distance, Mask and Sanitizer )
5. A limited bus facility will be provided to the students because of COVID-19
6. I know I should always carry a valid Bus Pass / receipt issued and the same be shown when asked by the Bus Coordinator or any authoritative member of the college. I will return the bus pass at the ending/beginning of each academic year for renewal.
7. I will clearly note and inform about my boarding point and dropping point. I also know that the route/boarding/dropping point is decided by the bus coordinator and it may change from time to time depending on the traffic/convenience. I know that a prior permission is needed if I intend to change my boarding /dropping point.
8. I know the bus arrival and departure time will be strictly followed by Bus Driver at each point. No personal request/excuses will be considered. The decision of the Bus Coordinator will be final in this regard.
9. I will only use the bus and seat allotted to me. I know that the bus facility will be suspended during holidays or days of low occupancy without prior intimation.
10. I will not cause any damage to the college bus and keep the bus neat and tidy. I will follow the civilian traffic rules like: not speaking/causing disturbance to the driver when driving, make loud noise that distract the driver, playing songs etc...
11. I will maintain discipline in the college bus and will not cause any inconvenience to my fellow passengers and nuisance in the bus. I know any in disciplinary acts like ragging/ commenting/ abusing/ teasing will be severely dealt. I will abide by the rules of the college at all times and if found guilty I will undergo any disciplinary action taken by the college authorities.
12. Bus facility for particular route maybe cancelled due to unexpected issues on any day. So all the commuters have to make their own arrangements in that occasion.

**Signature of the parent**

**Signature of the student**

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*For office use only*

Signature of the Office Manager

Signature of the Transport Coordinator